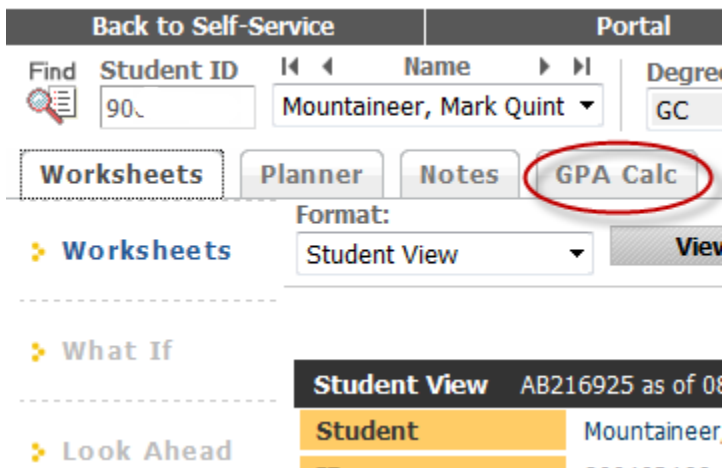


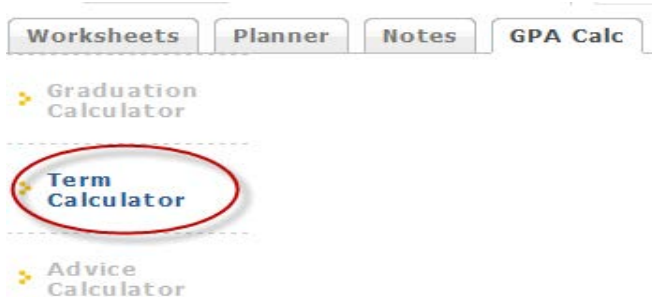
Step By Step Instructions: Term Calculator

- 1) To access DegreeWorks, go to appalnet.appstate.edu. Click on DegreeWorks and login with your Appalachian State University username and password. You may also access DegreeWorks directly by going to dw.appstate.edu.
- 2) Select or search for a student. (There is a separate tutorial for how to do that.)
- 3) Click the “GPA Calc” tab near the top.



- 3) Click the “Term Calculator” tab on the left

The “Term Calculator” allows you to enter the specific classes a student may be taking during a term and the grades that student may earn in those classes.



- 4) If they are not already in the display, enter the classes for a specific term and the grade the student may earn for each.

If you enter the course information, be sure to enter the correct number of credits for each course, because that is part of the GPA formula

Current GPA	2.84	
Credits Earned So Far	15	

	Credits	Grade
ENG 1000	3	A- [3.70]
MAT 1020	4	B+ [3.30]
Class 3		A [4.00]
Class 4		A [4.00]
Class 5		A [4.00]
Class 6		A [4.00]
Class 7		A [4.00]
Class 8		A [4.00]
Class 9		A [4.00]
Class 10		A [4.00]

Calculate

- 5) Click "Calculate" to see how the grades earned will affect the Grade Point Average.

Your results will be displayed.

Current GPA 2.84
Credits Earned So Far 15

Class	Credits	Grade
ENG 1000	3	A- 3.70
MAT 1020	4	B+ 3.30

Calculated GPA 3.04

By achieving the grades listed here, your GPA at the end of the term will be 3.04

Recalculate

6) Click the “Recalculate” button to go back and enter different numbers.

Please note that the DegreeWorks calculators are tools for students, but none of the calculators are an official GPA record. The only official Appalachian State University grade point average is found on a student’s academic transcript, and not in DegreeWorks.