Degree Works Frequently Asked Questions For Freshmen Students

Can I see a list of all of the classes that I've taken and how many classes I have left to fulfill my requirements?

Yes, to see a printable list of your transfer credit evaluation, go to the Audit Worksheet and click on the Class History link at the top. To identify requirements that you still need to complete, look for unchecked boxes on the audit worksheet. The words “Still Needed” will appear in red. Degree Works is laid out in block format displaying degree, major, minor, and concentration requirements information. There is a legend at the top and bottom on the worksheet that helps to explain the various icons.

How current will my information be in DegreeWorks?

The information in DegreeWorks is refreshed each night. Any changes made today (e.g., courses in progress, final transcripts, petition approvals, etc) will be seen in DegreeWorks tomorrow.

Can I register for classes in DegreeWorks?

No. DegreeWorks is a snapshot of your academic record including courses in progress and completed courses.

Are my grades visible in DegreeWorks?

Yes, once transcripts are received and grades have been processed, they are viewable in DegreeWorks following the nightly refresh. However, your GPA from previous institutions is not transferrable and you will begin a new GPA at Appalachian.

Why isn't my information up-to-date?

There could be several reasons.

- DegreeWorks may not have refreshed since a change was made (the information is refreshed nightly).
- There could be some paperwork that needs to be completed. For example, if you have completed transfer courses, it is possible that the university has not received an official transcript or the coursework is pending departmental review. Check with the Office Transfer Services if your transcript or audit does not reflect transfer work you have completed.

What if the major or minor is listed incorrectly or if the minor is not listed?

Prior to a paying your deposit, you can make changes on www.myApp.appstate.edu, after you have paid your deposit, you can update your information when you attend orientation.

Is DegreeWorks my official degree audit?

This degree audit report is a tool or guide that you may use for assessing your progress toward your degree and for planning your future course work. Although we make every effort to assure that the
information in the degree audit report is accurate, it is not an official transcript of your academic record. Your advisor can provide more information at the time of Orientation.

**What is the What If Tab?**

The *What If* tab is a DegreeWorks feature that allows you to select a program that you might be interested in pursuing to see how your completed and registered coursework would fulfill the requirements for a possible program.

**What is the GPA Calculator?**

There are three different GPA calculators in DegreeWorks. The Graduation Calculator and Advice Calculator help you to determine how to reach a desired GPA. The Term Calculator helps you to predict what your GPA will be for the current semester based on the grades you think you will earn in each class. You can find tutorials for how to use these calculators on the [Tutorials](#) page.

Please note that the GPA is computed only on the basis of coursework taken at Appalachian. Also, some grades, such as “S” (Satisfactory), “U” (Unsatisfactory) and “P” (Pass), are not counted in the GPA. In addition, courses for which a grade replacement has been or will be allowed when a repeat form is filed will also not count in the cumulative GPA. It is important that you read the instructions on each GPA calculator carefully to be sure you are entering the credits that will actually count in your GPA. If repeats for a grade replacement are involved, we recommend that you check your results with your advisor.

**How do I find my advisor?**

You will meet with a general academic advisor at Orientation and an academic advisor will be assigned to you during your first semester at Appalachian.

**What if I have issues accessing DegreeWorks on my computer?**

Try switching to another browser. Then try to clear cache and cookies. If you are unsure how to do this, click on the Help menu on your browser. If you are still having trouble contact the Help Desk at 828-262-6266.

**More questions about your degree audit?**

Contact academic advising